**Agreement concerning the Department of Chemical & Biochemical**



**Engineering´s Summer University 2024 at DTU**

 **for foreign university students**

**Course 28123: Large-scale Exercises in Process Technology and**

**Chemical Unit Operations.**

This document concerns legal and practical agreements concerning the 4 weeks summer course for foreign students at the Department of Chemical Engineering, the Technical University of Denmark. The agreement encounter:

**The course:**

1. The course in Chemical Engineering Laboratory takes place in July 2024 with start date Monday July 1 and finish date Thursday July 25. Expected latest arrival date for students would be Sunday June 30 to arrange for accommodation.
2. The course consists of six practical pilot scale experiments including reports, to be performed in teams of 2 persons. Each team also performs a non-technical oral presentation.
3. DTU teachers will facilitate all the practical experiments. If the number of students from a university is significant, DTU appreciates if the home university sends a grader to help correct and evaluate the exercise reports from their own students. If the home university is not providing a grader for their students, DTU teachers will do the grading.
4. DTU will provide an official transcript with the overall grade as an average of the six reports and the oral presentation.
5. The course is rated at 8 ECTS points which makes it a very demanding an intense course for the 4 weeks. Credit for the course should be granted from the home university.
6. The students agree to accept the ordinary rules for working and studying at DTU.
7. The home university acknowledges that the student fulfils the general academic requirements for participation.

**Price and conditions:**

1. The fee for the 4 weeks course amounts to 2900 USD per student, which covers tuition, educational material, and some social arrangements.
2. The student or the home university must arrange accommodation for the student during the stay. See possible alternatives at the DTU Chemical Engineering Summer University homepage.
3. The student or their university must agree to provide the student with adequate insurance for the travel, health and medical costs, liability etc.
4. Course fee minus 100 USD is refundable until June 1st. Thereafter cancellation fee will be 500 USD. Cancellation fees with hotels or other accommodation are according to their terms.

**Please print the student identification data (CAPITAL LETTERS):**

|  |
| --- |
| **Name of home university:** |
| **Students first name(s)** | **Family name** |
| **Nationality** | **Male/Female** | **Date of birth** |
| **Home address** |
| **Tel:** | **Fax:** | **Email:** |
| **Any comments:** |
| **Students signature and date** |
| **Home university responsible person signature and date** |

**Please send the filled-out document by mail to:** **AHJ@kt.dtu.dk**

**The due date for registration and payment is 24th of March 2024. The registration is not valid until the payment has been received.**

In case of questions please contact the DTU responsible for the course:

Steen Larsen, Department of Chemical Engineering, stelar@kt.dtu-dk, phone +45-9351 0670

or the responsible administrative officer:

Anne H. Juul, Department of Chemical Engineering, AHJ@kt.dtu.dk, phone +45-4525 2836